

# 2009

## Small Business Reporting Calendar

Produced by:

LDEQ Small Business/Small Community Assistance Program

Office of the Secretary

Business and Community Outreach Division

P.O. Box 4301

Baton Rouge, LA 70821-4301



**1-800-259-2890 (in-state)**

**[www.deq.louisiana.gov](http://www.deq.louisiana.gov)**



# January 2009

## Small Business Reporting Calendar



Sun	Mon	Tue	Wed	Thu	Fri	Sat
For sanitary treatment plants (STP), check weekly: (1) compressor, (2) chlorine in chlorinator & in contact with wastewater?, (3) foul odors from discharge, is discharge cloudy?			Check Air Permit. Keep paint and solvent usage records if required.	1  New Year's Day	2  STP <input type="checkbox"/>	3
4	5	6	7	8  Hazardous Waste Rpt. Workshop Baton Rouge (225) 219-3248	9  STP <input type="checkbox"/>	10
11	12	13 Hazardous Waste Rpt. Workshop Lake Charles (337) 491-2688	14 Haz. Waste Rpt. Workshops-Alex. & Shrev.(318) 676-7811 UST Training-Baton Rouge, 1-5 pm (225) 219-3805	15 **  Hazardous Waste Rpt. Workshop West Monroe (318) 397-6100	16  STP <input type="checkbox"/>	17
18	19  Martin L. King, Jr. Day	20	21	22	23  STP <input type="checkbox"/>	24
25 Check water discharge permit: daily visual monitoring for wastewater oil sheen required? Stormwater plans require annual self-inspection.	26	27	28 **  Annual; Semi-annual; and Quarterly Discharge Monitor Report Due	29	30  STP <input type="checkbox"/>	31  Questions? Call: 1-800-259-2890

\*\*Check water permit for proper monitoring & schedule reporting monthly, quarterly, semiannually & annually (DMRs)\*\*



# February 2009

## Small Business Reporting Calendar



Sun	Mon	Tue	Wed	Thu	Fri	Sat
<b>1</b> For sanitary treatment plants (STP), check weekly: (1) compressor, (2) chlorine in chlorinator & in contact with wastewater?, (3) foul odors from discharge, is discharge cloudy?	<b>2</b>	<b>3</b>	<b>4</b> UST Training W. Monroe 8 am-12 pm (225) 219-3805	<b>5</b>	<b>6</b> STP <input type="checkbox"/>	<b>7</b>
<b>8</b>	<b>9</b>	<b>10</b>	<b>11</b>	<b>12</b>	<b>13</b> STP <input type="checkbox"/>	<b>14</b>
<b>15 **</b>	<b>16</b>	<b>17</b>	<b>18</b>	<b>19</b> SWAT Training Thibodaux 8:30 am-12:30 pm (225) 219-3720	<b>20</b> STP <input type="checkbox"/>	<b>21</b>
<b>22</b> Check water discharge permit: daily visual monitoring for waste-water oil sheen required? Stormwater plans require annual self-inspection.	<b>23</b>	<b>24</b> Mardi Gras	<b>25</b>	<b>26</b>	<b>27</b> STP <input type="checkbox"/> Check Air Permit. Keep paint and solvent usage records if required.	<b>28 **</b> Questions? Call: 1-800-259-2890

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# March 2009

## Small Business Reporting Calendar



Sun	Mon	Tue	Wed	Thu	Fri	Sat
<b>1</b> Hazardous Waste Annual Report; Tier II Report Due	<b>2</b> For sanitary treatment plants (STP), check weekly: (1) compressor, (2) chlorine in chlorinator & in contact with wastewater?, (3) foul odors from discharge, is discharge cloudy?	<b>3</b>	<b>4</b> Check Air Permit. Keep paint and solvent usage records if required.	<b>5</b>	<b>6</b> STP <input type="checkbox"/>	<b>7</b>
<b>8</b> Daylight Saving Time Begins	<b>9</b>	<b>10</b>	<b>11</b> UST Training Metairie 1 pm—5 pm (225) 219-3805	<b>12</b>	<b>13</b> STP <input type="checkbox"/>	<b>14</b>
<b>15 **</b>	<b>16</b>	<b>17</b>	<b>18</b>	<b>19</b>	<b>20</b> STP <input type="checkbox"/>	<b>21</b>
<b>22</b>	<b>23</b>	<b>24</b>	<b>25</b> 2009 La. Solid Waste Association Conference, Lafayette, La. To register, go to: <a href="http://www.lswa.net">www.lswa.net</a>	<b>26</b>	<b>27</b> STP <input type="checkbox"/>	<b>28 **</b>
<b>29</b>	<b>30</b>	<b>31</b> Toxic EI in ERIC; Criteria EI in ERIC Due	Check water discharge permit: daily visual monitoring for waste-water oil sheen required? Stormwater plans require annual self-inspection.			<b>Questions? Call:</b> <b>1-800-259-2890</b>

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# April 2009

## Small Business Reporting Calendar



Sun	Mon	Tue	Wed	Thu	Fri	Sat
For sanitary treatment plants (STP), check weekly: (1) compressor, (2) chlorine in chlorinator & in contact with wastewater?, (3) foul odors from discharge, is discharge cloudy?		Questions? Call: 1-800-259-2890	1	2	3 STP <input type="checkbox"/>	4
5	6	7	8 UST Training Shreveport 8 am-12 pm (225) 219-3805	9	STP <input type="checkbox"/>  Good Friday	11
12  Easter	13	14	15 **  Federal Income Tax Due	16	17 STP <input type="checkbox"/>	18
19  Earth Day	20	21	22	23 SWAT Training Crowley 8:30-12:30 pm (225) 219-3720	24 STP <input type="checkbox"/>	25
26	27	28 ** Quarterly Dis- charge Monitoring Report Due	29	30 Asbestos & Lead Workshop - DEQ Headquarters Baton Rouge 8:00 am-1:00 pm	Check Air Permit. Keep paint and solvent usage records if required.	Check water discharge permit: daily visual monitoring for waste- water oil sheen re- quired? Stormwater plans require annual self-inspection.

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# May 2009

## Small Business Reporting Calendar



Sun	Mon	Tue	Wed	Thu	Fri	Sat
Check water discharge permit: daily visual monitoring for wastewater oil sheen required? Stormwater plans require annual self-inspection.	OZONE SEASON BEGINS (May through September)				1 STP <input type="checkbox"/>	2
3	4	5	6	7	8 STP <input type="checkbox"/>	9
10	11	12	13 UST Training Crowley 8 am-12 pm (225) 219-3805	14	15 ** STP <input type="checkbox"/> La. State Income Tax Due	16
17	18	19	20	21	22 STP <input type="checkbox"/>	23
24	25 Memorial Day	26	27	28 **	29 STP <input type="checkbox"/>	30
31	For sanitary treatment plants (STP), check weekly: (1) compressor, (2) chlorine in chlorinator & in contact with wastewater?, (3) foul odors from discharge, is discharge cloudy?				Check Air Permit. Keep paint and solvent usage records if required.	Questions? Call: 1-800-259-2890

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# June 2009

## Small Business Reporting Calendar



Sun	Mon	Tue	Wed	Thu	Fri	Sat
Check Air Permit. Keep paint and solvent usage records if required.	1	2	3	4	5 STP <input type="checkbox"/>	6
7	8	9	10 UST Training Baton Rouge 1 pm—5 pm (225) 219-3805	11	12 STP <input type="checkbox"/>	13
14	15 **	16	17 UST Training Alexandria 8 am-12 pm (225) 219-3805	18 SWAT Training Ruston 8 am-12 pm (225) 219-3720	19 STP <input type="checkbox"/>	20
21	22	23	24	25	26 STP <input type="checkbox"/>	27
28 **	29	30	For sanitary treatment plants (STP), check weekly: (1) compressor, (2) chlorine in chlorinator & in contact with wastewater?, (3) foul odors from discharge, is discharge cloudy?		Check water discharge permit: daily visual monitoring for waste- water oil sheen re- quired? Stormwater plans require annual self-inspection.	Questions? Call: 1-800-259-2890

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# July 2009



**Small Business Reporting Calendar**  
 DEQ permit maintenance fee invoicing begins. Pay by due date to keep active.

Sun	Mon	Tue	Wed	Thu	Fri	Sat
For sanitary treatment plants (STP), check weekly: (1) compressor, (2) chlorine in chlorinator & in contact with wastewater?, (3) foul odors from discharge, is discharge cloudy?		<b>Questions? Call: 1-800-259-2890</b>	<b>1</b> Form R or A (TRI); Minor Source Air Toxic Rpts; Perc Form Due	<b>2</b>	<b>3</b> STP <input type="checkbox"/>	<b>4</b>  Independence Day
<b>5</b>	<b>6</b>	<b>7</b>	<b>8</b>  UST Training Metairie 8 am-12 pm (225) 219-3805	<b>9</b>	<b>10</b> STP <input type="checkbox"/>	<b>11</b>
<b>12</b>	<b>13</b>	<b>14</b>	<b>15 **</b>	<b>16</b>	<b>17</b> STP <input type="checkbox"/>	<b>18</b>
<b>19</b>	<b>20</b>	<b>21</b>	<b>22</b>	<b>23</b>	<b>24</b> STP <input type="checkbox"/>	<b>25</b> Check Air Permit. Keep paint and solvent usage records if required.
<b>26</b>	<b>27</b>	<b>28 **</b>  Semi-annual & Quarterly Discharge Monitoring Report Due	<b>29</b>	<b>30</b>	<b>31</b> STP <input type="checkbox"/>	Check water discharge permit: daily visual monitoring for waste- water oil sheen re- quired? Stormwater plans require annual self-inspection.

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# August 2009

## Small Business Reporting Calendar



Sun	Mon	Tue	Wed	Thu	Fri	Sat
			Check Air Permit. Keep paint and solvent usage records if required.		STP <input type="checkbox"/>	<b>1</b> Ann. Rpt. For Genera- tors, Processors, Dis- posers of Solid Waste Due
<b>2</b>	<b>3</b>	<b>4</b>	<b>5</b>	<b>6</b>	<b>7</b> STP <input type="checkbox"/>	<b>8</b>
<b>9</b>	<b>10</b>	<b>11</b>	<b>12</b> UST Training Shreveport 8 am-12 pm (225) 219-3805	<b>13</b>	<b>14</b> STP <input type="checkbox"/>	<b>15 **</b>
<b>16</b>	<b>17</b>	<b>18</b>	<b>19</b>	<b>20</b> SWAT Training Alexandria 8 am-12 pm (225) 219-3720	<b>21</b> STP <input type="checkbox"/>	<b>22</b>
<b>23</b>	<b>24</b>	<b>25</b>	<b>26</b>	<b>27</b>	<b>28 **</b> STP <input type="checkbox"/>	<b>29</b>
<b>30</b>	<b>31</b>	For sanitary treatment plants (STP), check weekly: (1) compressor, (2) chlorine in chlorinator & in contact with wastewater?, (3) foul odors from discharge, is discharge cloudy?		Check water discharge permit: daily visual monitoring for waste-water oil sheen re-quired? Stormwater plans require annual self-inspection.		<b>Questions? Call:</b> <b>1-800-259-2890</b>

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# September 2009

## Small Business Reporting Calendar



Sun	Mon	Tue	Wed	Thu	Fri	Sat
For sanitary treatment plants (STP), check weekly: (1) compressor, (2) chlorine in chlorinator & in contact with wastewater?, (3) foul odors from discharge, is discharge cloudy?		1  Labor Day	2  UST Training W. Monroe 8 am-12 pm (225) 219-3805	3	4  STP <input type="checkbox"/>	5
6	7	8	9	10	11  STP <input type="checkbox"/>	12
13	14	15 **	16  UST Training Baton Rouge 1 pm—5 pm (225) 219-3805	17	18  STP <input type="checkbox"/>	19
20	21	22	23	24	25  STP <input type="checkbox"/>	26
27	28 **	29	30 Stage II Certificate expires Ozone Season Ends	Check Air Permit. Keep paint and solvent usage records if required.	Check water discharge permit: daily visual monitoring for waste- water oil sheen re- quired? Stormwater plans require annual self-inspection.	Questions? Call: 1-800-259-2890

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# October 2009

## Small Business Reporting Calendar



Sun	Mon	Tue	Wed	Thu	Fri	Sat
For sanitary treatment plants (STP), check weekly: (1) compressor, (2) chlorine in chlorinator & in contact with wastewater?, (3) foul odors from discharge, is discharge cloudy?			Check Air Permit. Keep paint and solvent usage records if required.	1	2 STP <input type="checkbox"/>	3
4	5	6	7	8	9 STP <input type="checkbox"/>	10
11	12	13	14 UST Training Crowley 8 am-12 pm (225) 219-3805	15 **	16 STP <input type="checkbox"/>	17
18	19	20	21	22 SWAT Training St. Tammany 8:30 am-12:30 pm (225) 219-3720	23 STP <input type="checkbox"/>	24
25 Check water discharge permit: daily visual monitoring for wastewater oil sheen required? Storm-water plans require annual self-inspection.	26	27	28 **  Quarterly Discharge Monitoring Report Due	29	30 STP <input type="checkbox"/>	31 <b>Questions? Call: 1-800-259-2890</b>

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# November 2009

## Small Business Reporting Calendar



Sun	Mon	Tue	Wed	Thu	Fri	Sat
<b>1</b> UST Worker Certification Renewal Due  Daylight Saving Time Ends	<b>2</b>	<b>3</b>	<b>4</b>	<b>5</b>	<b>6</b> STP <input type="checkbox"/>	<b>7</b>
<b>8</b>	<b>9</b>	<b>10</b>	<b>11</b> UST Training Alexandria 8 am-12 pm (225) 219-3805	<b>12</b>	<b>13</b> STP <input type="checkbox"/>	<b>14</b>
<b>15</b> **	<b>16</b>	<b>17</b>	<b>18</b>	<b>19</b>	<b>20</b> STP <input type="checkbox"/>	<b>21</b>
<b>22</b>	<b>23</b>	<b>24</b>	<b>25</b>	<b>26</b>  Thanksgiving Day	<b>27</b> STP <input type="checkbox"/>	<b>28</b> **
<b>29</b> Check water discharge permit: daily visual monitoring for wastewater oil sheen required? Stormwater plans require annual self-inspection.	<b>30</b>	Check Air Permit. Keep paint and solvent usage records if required.	For sanitary treatment plants (STP), check weekly: (1) compressor, (2) chlorine in chlorinator & in contact with wastewater?, (3) foul odors from discharge, is discharge cloudy?			<b>Questions? Call:</b> <b>1-800-259-2890</b>

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# December 2009

## Small Business Reporting Calendar



Sun	Mon	Tue	Wed	Thu	Fri	Sat
For sanitary treatment plants (STP), check weekly: (1) compressor, (2) chlorine in chlorinator & in contact with wastewater?, (3) foul odors from discharge, is discharge cloudy?	1	2	3	4	STP <input type="checkbox"/>	5
6	7	8	9	10 SWAT Training Baton Rouge 8 am-12 pm (225) 219-3720	11 STP <input type="checkbox"/>	12
13	14	15 **	16	17	18 STP <input type="checkbox"/>	19
20	21	22	23	24	25 STP <input type="checkbox"/>	26
27 Check water discharge permit: daily visual monitoring for wastewater oil sheen required? Storm-water plans require annual self-inspection.	28 **	29	30	31 UST Worker Certification expires <hr/> Lead Contractor Letter of Approval expires	Christmas Day Check Air Permit. Keep paint and solvent usage records if required.	Questions? Call: 1-800-259-2890

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## Small Business/Small Community Assistance Program Contacts

Hotline: 1-800-259-2890 (in-state only) E-Mail: SBAP@la.gov

### Small Business Reporting Calendar



Engineer Manager	Regional Office	Phone No.	Fax No.	E-Mail
Yanfu Zhao, P.E.	Baton Rouge Hdqtrs.	225-219-3258	225-219-3971	<a href="mailto:yanfu.zhao@la.gov">yanfu.zhao@la.gov</a>
<b>Engineer 5</b>				
Jennifer Pelloat, P.E.	Baton Rouge Hdqtrs.	225-219-0879	225-219-3971	<a href="mailto:jennifer.pelloat@la.gov">jennifer.pelloat@la.gov</a>
<b>ES Supervisor</b>				
Jason Dewitt	Kisatchie/Northeast	318-487-5528	318-487-5927	<a href="mailto:jason.dewitt@la.gov">jason.dewitt@la.gov</a>
<b>Admin. Assist. 4</b>				
Patricia Rogers	Baton Rouge Hdqtrs.	225-219-3969	225-219-3971	<a href="mailto:patricia.rogers@la.gov">patricia.rogers@la.gov</a>
<b>SBSCAP Engineers</b>				
Jada Lewis	Capital	225-219-3260	225-219-3971	<a href="mailto:jada.lewis@la.gov">jada.lewis@la.gov</a>
Larry Lashley	Northwest/Northeast	318-676-5088	318-676-7573	<a href="mailto:larry.lashley@la.gov">larry.lashley@la.gov</a>
Mike Savoy	Acadiana	337-262-5591	337-262-5593	<a href="mailto:john.savoy@la.gov">john.savoy@la.gov</a>
Kurt Wilson	Southeast/Bayou Lafourche	504-736-7767	504-736-7702	<a href="mailto:kurt.wilson@la.gov">kurt.wilson@la.gov</a>
Markle Farber	Southwest	337-491-2804	337-491-2682	<a href="mailto:markle.farber@la.gov">markle.farber@la.gov</a>
My Trinh	Southeast (Harahan)	504-736-7768	504-736-7702	<a href="mailto:my.trinh@la.gov">my.trinh@la.gov</a>
<b>Environmental Scientists</b>				
Beth Kimball	Southeast (Mandeville)	985-624-4170	985-624-4447	<a href="mailto:beth.kimball@la.gov">beth.kimball@la.gov</a>
Ryan Brignac	Acadiana	337-262-1566	337-262-5593	<a href="mailto:ryan.brignac@la.gov">ryan.brignac@la.gov</a>
Katrina Daigrepont	Northeast	318-484-2120	318-487-5927	<a href="mailto:katrina.daigrepont@la.gov">katrina.daigrepont@la.gov</a>
Bobby Kingham	Southwest	337-491-2721	337-491-2682	<a href="mailto:robert.kingham@la.gov">robert.kingham@la.gov</a>
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<b>OSEC/BCOD Administrator</b>				
Bijan Sharafkhani	Baton Rouge Hdqtrs.	225-219-3956	225-219-3971	<a href="mailto:bijan.sharafkhani@la.gov">bijan.sharafkhani@la.gov</a>
<b>OSEC/Ombudsman</b>				
Lenny Young	Baton Rouge Hdqtrs.	225-219-0860	225-219-3971	<a href="mailto:lenny.young@la.gov">lenny.young@la.gov</a>